FREE PRINTABLE CHECKLIST · MAUI, HAWAII

Maui Roof Hurricane Prep Checklist

The Central Pacific hurricane season runs **June 1 to November 30**, but tropical cyclones can occur at any time (NOAA Central Pacific Hurricane Center). Maui Emergency Management Agency advises preparing **before** the season starts. Use this timeline for your roof, gutters and rooftop equipment.

Roof hurricane prep timeline

When	Roof, yard and paperwork tasks
Months before (ideally before June 1)	☐ Book a professional roof inspection: covering, fasteners, flashing, ridge and hip caps, sealant at vents and other penetrations ☐ Clean gutters and downspouts; make sure water drains away from the house ☐ Trim or remove tree limbs that could fall on the roof ☐ Have solar racking and rooftop equipment checked by the installer ☐ Take baseline photos and video of every roof slope, gutters and ceilings ☐ Insurance checkup; flood coverage has a 30-day waiting period
A week before (storm in the forecast)	☐ Clear gutters, drains and yard debris again ☐ Collect loose items that wind could throw onto the roof ☐ Confirm your photos, policy numbers and insurer contacts are saved off your phone ☐ Look up your evacuation zone (Genasys Protect) and sign up for MEMA Alerts ☐ Stock tarps, buckets and towels for inside the house
24 hours before (watch or warning)	☐ Bring in patio furniture, bins and anything else not tied down ☐ Anchor what can’t come inside, such as grills and propane tanks ☐ Close shutters or board windows; don’t tape glass ☐ Charge phones and backup batteries ☐ Stay off the roof: no last-minute ladder work once wind picks up
After the storm	☐ Return only when officials say it’s safe; watch for downed lines and gas leaks ☐ Inspect from the ground and from inside; check ceilings and the attic for leaks ☐ Photograph and video all damage before anything is moved or repaired ☐ Call your insurer and keep receipts for emergency work ☐ Have a licensed roofer tarp openings; don’t climb a wet or damaged roof

Photograph for insurance (before and after)

- ☐ Every roof slope from the ground (zoom, don’t climb)
- ☐ Gutters, flashing, ridge caps, skylights
- ☐ Solar panels and rooftop equipment
- ☐ Ceilings in every room and the attic
- ☐ Roof age, material, inspection report, receipts
- ☐ Policy numbers and insurer contacts, stored off your phone

After-storm damage check (from the ground)

- ☐ Shingles, tiles, panels or caps in the yard
- ☐ Lifted panel edges, missing fasteners, bent flashing
- ☐ Limbs or debris on the roof
- ☐ Loose gutters or downspouts
- ☐ Shifted solar panels or mounts
- ☐ New ceiling stains, drips or damp attic smell

Stay off the roof during a storm and while it is wet or damaged. Shelter in an interior room for high winds. Let a licensed roofer install emergency tarps; inside, catch drips with buckets. Run generators outside only, more than 20 feet from doors and windows (NOAA).

Alerts: text **Mauialerts** to **38276** for MEMA Alerts and check your evacuation zone in Genasys Protect. Forecasts: weather.gov/hfo · Flood insurance takes 30 days to start (FEMA).

Sources: NOAA National Hurricane Center (Central Pacific Hurricane Center); NWS Honolulu; Maui Emergency Management Agency (mauicounty.gov/MEMA); NOAA Hurricane Preparedness; FEMA and Ready.gov; Hawaii DCCA/RICO Roofing Tips for Owners. Full guide: lavaroofing.com/maui/roof-hurricane-prep-checklist/

FREE PRINTABLE CHECKLIST · HAWAII HOMEOWNERS

How to Choose a Roofer in Hawaii

Hawaii's consumer office (DCCA/RICO) advises getting estimates from three or more roofing contractors and comparing what you get for the price; the cheapest estimate may not be the best. Never pay all of the money up front.

3 questions to ask every roofer

1. **"What's your Hawaii contractor license number, and can your insurance agent send me a certificate of insurance?"**
2. **"Is this an itemized bid, and what happens if you find rotted decking during tear-off?"**
3. **"What does your workmanship warranty cover, and what does the manufacturer's warranty cover?"**

Verify licenses at **mypvl.dcca.hawaii.gov/public-license-search** or call 844-808-3222. Roofing is the **C-42** classification. Any contractor guarantee over seven years must be accompanied by a bond (DCCA/RICO).

5-point pre-hire checklist

	Check and how to verify	Red flag
☐	**Active Hawaii contractor license for roofing work** Look up the business and license number in the DCCA Public License Search; a roof-only job calls for the C-42 Roofing classification (or a general contractor for multi-trade work).	License number missing, "pending", or registered to a different business name
☐	**Liability insurance and workers' comp** Ask for a certificate of insurance sent directly by their insurance agent, naming your project address.	"We're covered, don't worry about it"
☐	**Itemized written bid** Tear-off, decking allowance and how it's priced, underlayment, roofing material, flashing, ventilation, permits, disposal and cleanup, schedule and payment terms.	One total on a business card, or a large cash deposit
☐	**Both warranties in writing** Manufacturer warranty (materials) and contractor workmanship warranty, with what voids each one and whether it transfers.	Verbal promises; a guarantee longer than seven years with no bond
☐	**Two recent local references** Past 12 months, on your island, with similar roofing material. Call them.	No local jobs they can point to

Bid comparison worksheet

Line item	Roofer A	Roofer B	Roofer C
License # verified (C-42 or general)			
Insurance certificate from agent			
Tear-off and disposal			
Decking allowance and unit price			
Underlayment			
Roofing material / color			
Flashing, vents, ridge caps			
Permit included / who pulls it			
Workmanship warranty (bond if >7 yrs)			
Manufacturer warranty			
Schedule and payment terms			
Local references called			

Sources: Hawaii DCCA, Hire a Licensed Contractor; DCCA Public License Search; DCCA/RICO Roofing Tips for Owners; County of Maui Department of Public Works, Building Permit. Full guide: lavaroofing.com/maui/how-to-choose-a-roofer-hawaii/